



NOTICE AND COMMITMENT TO THE CLIENT

How we use artificial intelligence at the Office

Art. 13 of Law no. 132 of 23 September 2025: professionals must inform clients about their use of AI systems. We want to go one step further and also tell you what we will never do.

Dear client, the Office adopts technologies that make our work more accurate, faster and better organised, but with one fixed rule: innovation is a tool for doing our job better, not for replacing it. With this document we inform you, as the law now requires, of the use we make of artificial intelligence (AI) systems and we make a clear commitment to you.

1. OUR COMMITMENT: THE TECHNOLOGY WORKS, THE NOTARY DECIDES

Every AI tool, present or future, at the Office is used only as **support** for repetitive tasks. It does not replace the notary you have chosen, his critical judgement or his duty of control. The final check of every piece of advice, deed and clause always and only rests with the professional engaged. **You chose a notary, not an algorithm.**

2. WHAT AI DOES FOR US (AND WHY IT BENEFITS YOU)

- **Organising documents:** quickly classifying and sorting the documents you give us, extracting data (names, cadastral data, amounts) to be copied into drafts, reducing transcription errors.
- **Research support:** finding legislation, official guidance and precedents more quickly; these are then read and verified by the notary against the official sources.
- **Consistency checks:** flagging formal inconsistencies in drafts (dates, amounts, cross-references), as a very attentive proofreader would.
- **Communications and content:** preparing draft replies, memos, articles and information material for the website, always reread and approved by the notary before being sent or published.
- **First-contact assistance:** any automated systems collect requests and forward them to a member of the Office's staff; **they never provide automated legal advice or legal information.**

This lets us devote more time to the aspects that really matter in your file: understanding what you want to achieve, preventing risks, explaining the alternatives to you.

3. THE LIMITS OF THE TECHNOLOGY AND THE VALUE OF HUMAN CONTROL

AI systems are not infallible: they can make mistakes, invent references or misread a piece of data. For this reason every result produced by software is **systematically supervised, verified, corrected and validated by the notary**. No document is delivered to you without his review and final approval.

4. YOUR DATA AND CONFIDENTIALITY

Professional secrecy applies to machines too. We use only tools with contractual guarantees on data processing (no training of models on your documents, servers in the European Union or with equivalent safeguards, deletion of data once processing is complete) and, where possible, we anonymise documents before processing them. We never enter clients' identifying data, deeds or confidential documents into generic or free AI systems. Processing complies with Regulation EU 2016/679 and the Office's privacy notice; you may exercise the rights set out there at any time.

5. NO AUTOMATED DECISIONS

No decision concerning you (acceptance of the engagement, content of the deed, tax assessments, anti-money-laundering outcomes) is taken in an automated way: decisions are always made by the notary, who takes responsibility for them (art. 22 GDPR; art. 13 L. 132/2025).

6. TRANSPARENCY AND UPDATES

For us this notice is not just a legal obligation, but part of the relationship of trust. If the use of AI systems at the Office should change significantly, we will update it and submit it to you again. The most recent version is always available in the download area of notaiofiorentinomarco.com. For any question: marco.fiorentino@notariato.it.

In short. We use artificial intelligence for repetitive tasks, with human control over everything, never entrusting it with your data in an insecure way and never letting it decide in the notary's place. The best of both worlds: the efficiency of technology and the guarantee of a public official who is accountable for what he signs.



ACKNOWLEDGEMENT

I declare that I have received the notice on the use of artificial intelligence systems by the Notarial Office of Marco Fiorentino (art. 13 L. 132/2025).

Place and date

Surname and first name

Signature